

Meeting of the Board of Directors

(Part 1 – agenda and papers to be made available to the public via LHCH website)

Tuesday 30th July 2024

MS Teams/Conference Room, 9.30-12.30

Agenda					
Time	No.	Item	Owner	Purpose	Paper
	1	Welcome and Opening Matters			
9.30	1.1	Apologies for Absence:	Chair	-	Verbal
9.31	1.2	Declaration of Interests Relating to Agenda Items	Chair	To Note	Verbal
9.32	1.3	Minutes of Previous BoD (in public) Meeting on 28 th May 2024	Chair	To Approve	Item 1.3
9.35	1.4	Action Log from Previous Meeting	Chair	To Note	Item 1.4
9.45	1.5	Dept presentation - Volunteer	Director of Nursing, Quality and Safety	For Assurance	Presentation
10.15	1.6	Patient Story	Director of Nursing, Quality and Safety	For Assurance	Verbal
10.25	1.7	Staff Story	Chief People Officer	For Assurance	Verbal
10.35	1.8	Chair's Briefing	Chair	For Information	Verbal
10.40	1.9	CEO Report	Chief Executive	For Information	Item 1.9
	2	Safety And Quality			
10:45	2.1	Guardian of Safe Working- Quarterly Exception Report Q1*	Medical Director	For Assurance	Item 2.1
10.47	2.2	DIPC Quarterly Report Q1	Medical Director	For Assurance	Item 2.2
10:50	2.3	Safeguarding Annual Report	Director of Nursing, Quality and Safety	For Assurance	Item 2.3
10:55	2.4	Quality Report incorporating Quality Account	Director of Nursing, Quality and Safety	For Information	Item 2.4a
	3	Strategy and Development			
11:00	3.1	Strategic Objective KPIs Quarterly Update	Director of Strategy	For Assurance	Item 3.1
11:05	3.2	Research and Innovation Strategy Progress reviews	Director of Research / Medical	For Information	Verbal

			Director		
11:10	3.3	Digital Excellence Report	Chief Digital and Information Officer		Item 3.3
11.15	Break				
	4	Targets and Financial Performance			
11:25	4.1	Strategic Oversight Framework	Chief Operating Officer	For Assurance	Item 4.1
	5	Governance and Assurance			
11:30	5.1	Report of Freedom to Speak Up Guardian, Q1	HM in attendance	For Assurance	Item 5.1
11:35	5.2	Governance Manual Annual Review	Director of Risk and Corporate Governance	For Assurance	Item 5.2
11:40	5.3	Comms Strategy Update	Chief People Officer	To Note	Item 5.3
11:45	5.4	Health & Safety Annual Assurance Report	Chief Operating Officer	For Assurance	Item 5.4
11:50	5.5	Complaints Process Annual Review	Director of Nursing, Quality and Safety	For Assurance	Item 5.5
11:55	5.6	Board Assurance Framework, Q1	Director of Risk and Corporate Governance	For Assurance	Item 5.6
12:00	5.7	High Risk Report (>15)	Director of Risk and Corporate Governance	To Approve	Item 5.7
12:04	5.8	Ratification of Trust Seal	Director of Corporate Governance & Risk	To Approve	Item 5.8
	6	Board Assurance			
12:05	6.1	BAF Key Issues Reports and Approved Minutes			
12:05	6.1.1*	CMAST CiC: <ul style="list-style-type: none"> <i>Summary report for meeting held on 7th June 2024</i> 	Chief Executive Officer	For Information	Item 6.1.1
12:08	6.1.2	Audit Committee <ul style="list-style-type: none"> BAF Key Issues for meeting held on 9th July 2024 Approved minutes for EO accounts approval meeting held on 25th June 2024 Approved minutes for meeting held on 12th March 2024 	John Doyle	For Information For Information For Information	Item 6.1.2a Item 6.1.2b Item 6.1.2c

12.11	6.1.3	People Committee <ul style="list-style-type: none"> BAF Key Issues for meeting held on 3rd June 2024 Approved minutes for meeting held on 11th March 2024 	Margaret Carney	For Information	Item 6.1.3a
				For Information	Item 6.1.3b
12.14	6.1.4	Integrated Performance Committee <ul style="list-style-type: none"> BAF Key Issues for meeting held on 17th June 2024 Approved minutes for meeting held on 22nd April 2024 	Claudette Elliott	For Information	Item 6.1.4a
				For Information	Item 6.1.4b
12.17	6.1.5	Quality Committee <ul style="list-style-type: none"> BAF Key Issues for meeting held on 9th July 2024 Approved minutes for meeting held on 16th April 2024 	Nick Brooks	For Information	Item 6.1.5a
				For Information	Item 6.1.5b
12.20	6.1.6	Strategic R&I Committee <ul style="list-style-type: none"> BAF key issues for meeting held on 16th July 2024 Approved minutes for meeting held on 14th May 2024 	Bob Burgoyne	For Information	Item 6.1.6a
				For Information	Item 6.1.6b
12.23	7	Legality of Board Documentation and Decisions	Chair	-	Verbal
12.27	8	Evaluation of Board Meeting	All	-	Verbal
12.29	9	Date and Time of Next Meeting: Tuesday 24 th September 2024	Chair	-	Verbal
12.30	10	Resolution: To exclude the public from the meeting at this point by reason of the private nature of business to follow.		-	Verbal

****Papers are ‘for information’ unless any Board member requests a discussion***